

DUNDEE CENTRAL SCHOOL DISTRICT

2016-2017

BUDGET DEVELOPMENT CALENDAR

These budget development procedures are designed to improve the process by presenting a time schedule which must be followed, by designating those responsible for preparation of budget data, and listing other details which are important to good budget planning.

Sept. 2015	Materials available on District Web Site for budget requisitions.
Dec.11, 2015	Budget requests due to business office from O&M & Transportation.
Jan. 14, 2016	Presentation to Board of Education – Health/Safety/Nutrition & Mandated Costs
Jan. 15, 2016	Budget requests due to Business Office from Principals.
Jan. 29, 2016	DTA Retirement incentive notice due to Superintendent.
Feb. 11, 2016	Presentation to Board of Education – Mandated Core & Non-Mandatory Costs/Revenues.
Mar. 10, 2016	Board of Education Deliberation/Possible Budget Adoption.
March 31, 2016	Last Date for Board of Education Budget Adoption.
April 1 - Apr. 15, 2016	Preparation of budget issue of district newsletter (the “popular budget”) for distribution to residents of district.
April 22, 2016	Distribution of budget issue of district newsletter.
May 3, 2016	PUBLIC HEARING on budget.
May 17, 2016	BUDGET VOTE AND ELECTION